

Privacy Policy

Regarding Data Management on the Website of the Hungarian Association of Landscape Architects (Magyar Tájépítészek Szövetsége)

Effective Date: January 30, 2020

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I. Name and Contact Details of the Data Controller

Name of Data Controller: Hungarian Association of Landscape Architects

Address: 1118 Budapest, Villányi út 35-43

Registration Number: 01-02-0003655 (Budapest Court)

Tax Number: 19675022-2-43

Phone Number: +36 30 616-2276

Email: info@tajepiteszek.hu

Website: www.tajepiteszek.hu

Data Protection Officer: -

II. Introductory Provisions and Basic Concepts

The Data Controller, in order to preserve and explore the traditions of landscape architecture, improve the quality of landscape architecture, protect and expand environmental and cultural values, enhance complex ecological systems, increase the

social role of the profession, and effectively represent its interests, performs its public benefit activities as defined in its statutes.

The Data Controller informs data subjects about all facts related to the processing of personal data in connection with its activities, as well as other data processing related to its operation, through this data management information. This includes information about the data controller, the purpose of data processing, the categories of data processed, the legal basis of data processing, the duration of data processing, the use of data processors, the categories of persons entitled to access the data, data security measures, and the rights and legal remedies available to data subjects.

This information is available in printed form at the Data Controller's headquarters and continuously in electronic form on the Data Controller's website (<http://tajepiteszek.hu>).

The Data Controller processes data lawfully and fairly, and in a transparent manner for the data subject. For lawful, fair, and transparent data processing, the Data Controller provides a comprehensible data management information for data subjects. The Data Controller implements appropriate technical and organizational measures to ensure the security of personal data.

The Data Controller does not use personal data for purposes other than those specified in this information. The Data Controller processes only the data provided by the data subject or otherwise lawfully obtained data, and does not disclose such data to third parties, except in cases specified by applicable laws. Data transfer occurs only according to the relevant legal provisions and to the extent specified therein.

The Data Controller performs data processing in accordance with the principles and provisions of the General Data Protection Regulation (GDPR) of the European Parliament and of the Council (EU) 2016/679 and the Hungarian Information Act (Infotv.).

Basic Concepts:

- **Personal Data:** Any information relating to an identified or identifiable natural person (data subject).
- **Data Subject:** Any identified or identifiable natural person to whom personal data relates (in this context, the natural person using the service).
- **Data Processing:** Any operation or set of operations performed on personal data or sets of personal data, whether or not by automated means (e.g., collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination, or otherwise making available, alignment or combination, restriction, erasure, or destruction).
- **Data Controller:** The natural or legal person, public authority, agency, or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data.
- **Data Processor:** A natural or legal person, public authority, agency, or other body which processes personal data on behalf of the Data Controller.
- **Supervisory Authority:** In Hungary, the National Authority for Data Protection and Freedom of Information (NAIH), responsible for ensuring the right to information self-determination.

III. Data Processing Purposes, Legal Bases, Categories of Data Subjects and Personal Data Processed

III.1. Data Processing Related to Content (Publications, Opinions, Interviews) on the Data Controller's Website

III.1.1. Purpose and Categories of Data Processed, Categories of Data Subjects

The Data Controller, in the course of its content editing activities, processes the following categories of personal data for the purpose of publishing professional articles, publications, interviews, and ensuring the goals and services defined in its statutes:

1. Name of the data subject
2. Position of the data subject
3. Workplace of the data subject
4. Qualifications
5. Any other data indicating how the data subject is related to the edited content
6. Image of the data subject

Categories of Data Subjects: Natural persons involved in content production.

III.1.2. Legal Basis and Duration of Data Processing:

The legal basis for data processing is the explicit consent of the data subject under Article 6(1)(a) of the GDPR. For images, the legal basis is provided by the Hungarian Civil Code Section 2:48(2), which does not require consent for the creation and use of images in public events and mass recordings. For works protected by copyright, the legal basis is compliance with a legal obligation under Article 6(1)(c) of the GDPR and the Hungarian Copyright Act Section 12(1).

Consent Method: Written consent statement.

Duration of Data Processing: Data is processed until the withdrawal of consent or, for legal obligations, until the expiration of the civil statute of limitations after the protection expires.

III.2. Data Processing Related to Registration on the Data Controller's Website

III.2.1. Purpose and Categories of Data Processed

The Data Controller processes the following categories of personal data for the purpose of creating a registration account for posting job advertisements, paying membership fees online, and registering for events:

1. Username
2. Email address
3. Password

Categories of Data Subjects: Natural persons using the service.

III.2.2. Legal Basis and Duration of Data Processing:

The legal basis for data processing is the explicit consent of the data subject under Article 6(1)(a) of the GDPR. Consent Method: Electronic consent statement via online registration form. Duration of Data Processing: Data is stored until the user account is deleted or consent is withdrawn.

III.3. Data Processing Related to the Data Controller's Newsletter Service

III.3.1. Purpose and Categories of Data Processed

The Data Controller processes the following categories of personal data for the purpose of sending the latest professional news and information related to its activities, events, publications, and services:

1. Email address of the data subject

Categories of Data Subjects: Natural persons subscribed to the newsletter service.

III.3.2. Legal Basis and Duration of Data Processing:

The legal basis for data processing is the explicit consent of the data subject under Article 6(1)(a) of the GDPR. Consent Method: Electronic consent statement via online subscription form. Consent can be withdrawn at any time, and no further newsletters will be sent, and the data subject's data will be deleted from the newsletter subscriber database. Duration of Data Processing: Data is processed until the subscription is canceled or consent is withdrawn.

III.4. Data Processing Related to the Data Controller's Contact Form on the Website

III.4.1. Purpose and Categories of Data Processed

The Data Controller processes the following categories of personal data for the purpose of providing direct communication through the contact form on the website:

1. Name
2. Email address
3. Phone number
4. Subject of the message
5. Content of the message

III.4.2. Legal Basis and Duration of Data Processing

The legal basis for data processing is the explicit consent of the data subject, as per Article 6(1)(a) of the GDPR. The consent is given through an electronic declaration on the online contact form. The duration of data processing is until the withdrawal of consent by the data subject, or if not withdrawn, for the period defined by the statute of limitations for enforcing claims.

III.5. Information Regarding the Use of Cookies and IP Addresses by the Data Controller

The Data Controller processes data resulting from the use of cookies (hereinafter referred to as "cookies") for users displaying the website in their internet browser.

A cookie is a piece of data sent by the visited website to the visitor's browser in the form of a variable-value pair, which the browser stores and later sends back to the website.

During subsequent HTTP(S) requests, the browser sends these data to the server, thereby modifying the data on the user's device.

III.4.1. Information on the Use of Cookies

The Data Controller places the following cookies (data packets) on the data subject's IT device as specified in the table below.

Cookie Name	Data Accessed	Cookie Duration	Cookie Function and Purpose of Data Processing	Legal Basis for Data Processing
PHPSESSID	Preserves session state across pages	Until the end of the session	Essential for the website's operation; enables navigation between pages	Legitimate interest of the data controller [Article 6(1)(f) GDPR], and Section 13/A(3) of the E-Commerce Act
language	Ensures the selection and display of the user's preferred language	Until the end of the session	Essential for the website's operation; enables user comprehension of the site	Legitimate interest of the data controller [Article 6(1)(f) GDPR], and Section 13/A(3) of the E-Commerce Act

According to Recommendation 4/2012 of the Working Party on Data Protection (WP29) and the guidelines on data protection requirements for online stores by the NAIH, user-recorded data cookies do not require the user's consent. The legal basis for this data processing is the legitimate interest of the data controller [Article 6(1)(f) GDPR], and Section 13/A(3) of the E-Commerce Act. The interest assessment test related to this data processing is included in Annex 1 of this notice. Users can delete cookies from their computers or set their browsers to disable cookies. Information on cookie settings for the most popular browsers can be found at the following links:

- Google Chrome: [Chrome Support](#)
- Firefox: [Mozilla Support](#)
- Microsoft Internet Explorer 11: [IE11 Support](#)
- Microsoft Internet Explorer 10: [IE10 Support](#)
- Microsoft Internet Explorer 9: [IE9 Support](#)
- Microsoft Internet Explorer 8: [IE8 Support](#)
- Microsoft Edge: [Edge Support](#)
- Safari: [Safari Support](#)

IV. Data Transfers Conducted by the Data Controller

IV.1. Data Transfers Based on Requests from Authorities and Courts, or Initiated by the Data Controller

The Data Controller performs ad hoc data transfers when required by authorities, courts, or other entities with public authority, provided there is a proper legal reference.

The Data Controller is also authorized to initiate data transfers in legal or administrative proceedings, strictly in accordance with the relevant legal provisions on data processing. The transferred data will only include the minimum necessary for the proceedings.

V. Data Processors Engaged by the Data Controller

During its data processing activities, the Data Controller engages the following data processors under a contractual agreement. Data transfers to these processors can be carried out without the explicit consent of the data subjects. Data processors cannot make independent decisions and are only authorized to act according to the contract and the Data Controller's instructions.

Data Processor Details	Description of Data Processing Activities
Hosting Service Provider: Tárhely.Eu Szolgáltató Kft. (Address: 1144 Budapest, Ormánság utca 4. X. em. 241., Phone: +36 1 789 2 789, Email: support@tarhely.eu)	The data processor stores the data provided by the data subject on servers for the data processing described in Sections III.1–III.3.

VI. Storage and Security of Personal Data

VI.1. Handling of Paper-Based Documents

Paper-based letters, mail, and other documents are stored in a securely locked room at the Data Controller’s headquarters, accessible only to the Data Controller, its employees, and authorized agents. Paper-based documents containing personal data can only be destroyed using a paper shredder.

VI.2. Handling of Personal Data Stored in IT Systems

Only the Data Controller’s staff and data processors acting under the Data Controller’s instructions have access to electronically stored data. To ensure an appropriate level of data security, the Data Controller implements the following technical and organizational measures:

- Ensuring confidentiality through user identification and access rights management.
- Limiting access to data to the Data Controller, its employees, and authorized agents.
- Providing data backups to ensure data restoration within 12 hours if needed.

VII. Rights of Data Subjects

VII.1. Right to Deletion and Withdrawal of Consent

The Data Controller must delete personal data if: a) The data subject requests it or withdraws their consent, unless further processing is permitted by the GDPR; b) The purpose of the data processing no longer exists; c) The data subject objects to data processing based on the Data Controller’s legitimate interest, unless the Data Controller

can demonstrate the legitimacy of the processing; d) The personal data was processed unlawfully; e) The data retention period has expired.

The data subject can request the deletion of their personal data or withdraw their consent to data processing at any time. Withdrawal of consent does not affect the lawfulness of data processing based on consent before its withdrawal. For newsletter subscriptions, the withdrawal can be made by clicking the unsubscribe link in the newsletter.

VII.2. Right to Restriction of Processing

The Data Controller restricts data processing if: a) The data subject contests the accuracy of the personal data, for the duration necessary to verify the accuracy of the data; b) The data processing is unlawful, and the data subject opposes the deletion of the data and requests restriction instead; c) The purpose of the data processing has ceased, but the data subject requires the data for legal claims; d) The data subject has objected to the data processing.

The data subject is entitled to request restriction of data processing if any of the above conditions are met.

VII.3. Right to Rectification

The data subject is entitled to have the Data Controller correct any inaccurate personal data without undue delay. The Data Controller must also rectify inaccurate data without the data subject's specific request.

VII.4. Right to Object

The data subject has the right to object to the processing of their personal data if the processing is based on the Data Controller's legitimate interest. In the case of an objection, the Data Controller may only continue processing if it can demonstrate that its legitimate interest overrides the interests of the data subject.

VII.5. Right of Access

The data subject has the right to request confirmation from the Data Controller on whether their personal data is being processed ("right of access"). Upon request, the Data Controller provides information on the purposes of data processing, categories of data, recipients of data transfers, duration of processing, rights of the data subject, complaint options with supervisory authorities, and the source of the data. The Data Controller is obliged to provide comprehensive and understandable information on the relevant circumstances of data processing. If requested, the Data Controller will provide a copy of the personal data.

VII.6. Procedure for Submitting and Handling Data Subject Requests

Data subjects can submit requests related to their personal data processing verbally (in person) or in writing (in person, via email, or by mail) using the Data Controller's contact details.

The Data Controller will inform the data subject about actions taken or information requested within one month of receiving the request. The response will be provided in the manner requested by the data subject.

If the identity of the requester is uncertain, the Data Controller may request additional information to confirm the data subject's identity. The Data Controller will send a request for additional information within five working days of receiving the request.

The Data Controller does not charge for information and actions related to data subject rights unless the request is manifestly unfounded or the data subject requests multiple copies of the data, leading to significant administrative costs.

VIII. Data Subject Remedies

VIII.1. Complaint to the National Authority for Data Protection and Freedom of Information (NAIH)

If the data subject believes that their request related to personal data has not been satisfactorily resolved by the Data Controller, or if they believe their data has been